

Meeting	Mangawhai Community Park Governance Committee
Date	Monday 21 May 2018
Time	Meeting commenced at 10.00am Meeting concluded at 11.21am
Venue	Meeting Room, Kaipara District Council offices – 6 Molesworth Drive, Mangawhai
Status	Unconfirmed

Minutes

Membership

Chair: Councillor Anna Curnow

Members: Messrs Maurice Langdon and Jim Wintle, Deputy Mayor Peter Wethey

Staff and Associates:

Chief Operating Officer and General Manager Infrastructure, Parks Officer, Financial Services

Manager, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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Minutes of the Mangawhai Community Park Governance Committee

Monday 21 May 2018, Mangawhai

1 Opening

Present

Councillor Anna Curnow (Chair), Deputy Mayor Peter Wethey and Maurice Langdon

In Attendance

Name	Designation	Item(s)
Curt Martin	Chief Operating Officer and General Manager Infrastructure	All
Markus Schwarzer	Financial Services Manager	All
Hamish Watson	Parks Officer	All
Lisa Hong	Governance Advisor	All (Minute-taker)

1.1 Apologies

Moved Curnow/Wethey

That the apology of Jim Wintle be received.

Carried

1.2 Confirmation of Agenda

The Committee confirmed the Agenda.

1.3 Conflict of Interest Declaration

Nil.

1.4 Deputations and Presentations

Nil.

2 Confirmation of Minutes

2.1 Mangawhai Community Park Governance Committee minutes 19 February 2018

Administration Manager 1611.04

Moved Wethey/Langdon

That the minutes of the Mangawhai Community Park Governance Committee meeting held on 19 February 2018 be confirmed as a true and correct record.

Carried

3 Operational

3.1 Mangawhai Community Park Master Plan Operations Update: February 2018 to April 2018

Chief Operating Officer and General Manager Infrastructure 4702.13.06

[Secretarial Note: It was noted that Attachment 1 'Survey results' was incomplete, with survey questions missing from certain pages. The complete results were circulated to Committee members and made available on Council's website.

The Committee requested the following reports to be included in the agenda for its next meeting on 20 August 2018:

- 1 Report on the request for variation on the Pioneer Village Trust's Licence to Occupy, for the Committee to make recommendations to full Council;
- 2 Feasibility and engineering report (or an update) on sporting fields at the Park; and
- 3 Report on Master Plan Update survey options, looking at capturing improved cross-section of the community and budget priorities on existing and possible future projects.

The Committee raised safety concerns regarding traffic line of view and the new site for the fire station, and Council officers were requested to investigate further.]

Moved Curnow/Wethey

That the Mangawhai Community Park Governance Committee:

- 1 *Receives the General Manager Infrastructure's report 'Mangawhai Community Park Master Plan Operations Update: February 2018 to April 2018' dated 08 May 2018;*
- 2 *Notes that the planting plan proposed by the Friends of the Mangawhai Community Park Group (Attachment 3 to the aforementioned report) does not comply with the National Guidelines for Crime Prevention through Environmental Design in New Zealand 2005 (Attachment 4 to the aforementioned report) and instructs the Council officers to write a letter to the Friends of the Mangawhai Community Park Group requesting a new planting plan, incorporating:*
 - *Native trees-only approach (with exotics only to support the development of natives, and creating shade for parents as per the survey); and*
 - *The National Guidelines for Crime Prevention through Environmental Design in New Zealand 2005 (including following safety concerns: leaf drop, wet area and mould, line of sight and shading).*

Carried

4 Closure

The meeting closed at 11.21am.

Confirmed

Chair